

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Meeting

January 26, 2022 at 6:00 p.m.

MINUTES

WORKSHOP-called to order at 6:01 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding DTVAC personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- Workshop discussion include but was not limited to:
 - EMS Funding discussion
 - DTVAC Funding – discussion with Carl Will re agreement for Township to provide 3 months of funding for personnel costs in the amount of \$37,500 in order to staff 24/7. Financial documents and reports to be provided to township.
 - Proposal to purchase new ambulance by Treasurer Neufeld
 - Auditor – need to contact Dennis Lee. Vacancy Board will need to meet.
 - Recreation Committee – applicant could not attend meeting. No change in committee.
 - PennDOT Deep Hollow Bridge & discussion Township Ordinance 403. Ordinance requires special permits to be issued and bond once weight limit is in effect. Planning Commission to consider update of ordinance from 1985.
 - Employee Handbook Update – tabled until 2/9 meeting for further review

Motion to adjourn the workshop was made at 6:58 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:00 p.m.

Pledge of Allegiance

Roll Call: Present: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore and Thomas Farley, Solicitor.

Public Comment on Agenda- none.

1. **ADDED Motion** to amend the agenda to include a motion to provide funding to Delaware Township Volunteer Ambulance Corp. was made by Mr. Koehler with a second by Ms. Neufeld.



Voting: All in favor. **Motion** carries.

2. **Motion** to accept the Minutes from the Board of Supervisors meeting dated January 12, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$90,413.78** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$2,473.36** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

5. Delaware Township Volunteer Ambulance
 - a. **ADDED Motion** to provide funding to Delaware Township Volunteer Ambulance Corp. in an amount not to exceed \$37,500 for the purpose of personnel for a period of 3 months conditioned upon receipt of the following financial documents by April 20, 2022 – Form 990 for 2020 and 2021, professional balance sheet, monthly service reports, and a breakdown of personnel costs was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion** to advertise for a public hearing on the Short-Term Rental Ordinance as proposed by the Planning Commission on Wednesday, February 23, 2022 at 7:15 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

NEW BUSINESS:

7. **Motion** to approve the purchase of approximately 45 tons of clay for the baseball fields from Dingmans Ferry Stone in an amount not to exceed \$3,500 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to hire Rory Naturale as a full-time Public Works employee at a rate of \$17 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to accept the resignation of Vincent Flatt as assistant Secretary and member of the Delaware Township Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on January 18, 2022:
 - a. Roberts – Marcel Lakes - Block 303, Section 3, Lot 51A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

11. Motion to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on January 18, 2022:

a. Hughson – Birchwood Lakes - Block 79, Section 10, Lot 2B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

12. Motion to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on January 18, 2022:

a. Bruzgis – Marcel Lakes - Block 302, Section 3, Lot 50B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

13. Motion to approve repairs by F&L Doors in the amount of \$2,310 (insurance claim) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

14. Motion to approve repairs by H&P Construction in the amount of \$6,906 (insurance claim) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

15. Motion to approve repairs to the 2015 Kenworth by Ray's Truck and Auto Repair in the amount of \$1,138.17 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

16. Motion to approve the following Recreation Committee events for 2022:

Easter	April 9, 2022
Summer	July 16, 2022
Summer	August 27, 2022
Harvest Festival	September 17, 2022
Trunk or Treat	October 29, 2022
Christmas	December 10, 2022

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

17. Motion to approve the following budgets for Recreation Committee events for 2022:



Easter	\$650
Summer	\$500
Summer	\$500
Harvest Festival	\$1200
Trunk or Treat	\$500
Christmas	\$650

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

18. Motion to approve Delaware Township Volunteer Fire Police provide traffic control at each of the Recreation Committee 2022 events listed in motion #16 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

19. Motion to approve the Recreation Committee change their monthly meeting for February from Monday, February 14th to Tuesday, February 15, 2022 at 6:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

20. Motion to approve municipal hall use request by J. Fabela on January 30, 2022 from 1pm to 5pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

21. Motion to approve municipal hall use request by J. Hernandez on February 6, 2022 from 8am to 11pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

22. Motion to approve municipal hall use request by S. Hughes on February 26, 2022 from 12pm to 11pm for surprise party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

23. Motion to approve fields 1-4 use request by Dingman Delaware Little League from March 12th through July 9, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 24. Motion** to approve municipal hall use request by PMLE 5,6,7 on March 26th, May 28th, September 10, 2022 and January 14, 2023 from 10am to 12pm for quarterly board meetings was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 25. Motion** to approve Akenac Park use request by C. Aiello for June 4, 2022 from 10am to 6pm for a wedding was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 26. Motion** to approve Akenac Park use request by PEEC for summer camp July 4 through August 19, 2022 as follows:

	Wednesdays	Thursdays	Fridays
AM Session 10:30am to 12:30pm	7 th to 9 th Graders Approximately 20 people	5 th to 6 th Graders Approximately 20 people	3 th to 4 th Graders Approximately 20 people
PM Session 1:00pm to 3:00pm	3 to 5 year olds Approximately 20 people	1 st to 2 nd Graders Approximately 20 people	<i>ALTERNATIVE RAIN AFTERNOON</i>

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 27. Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre for an event on August 13, 2022 with times to be determined was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 28. Motion** to approve Akenac Park use request by the Dingmans Ferry Theatre for an event on August 20, 2022 with times to be determined was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Pike County offers childcare scholarships, mortgage assistance and an incentive for landlords. Information about all of these programs can be obtained at www.PikeForward.org or by contacting Robert Ruiz, Executive Director of Human Services at Pike County at (570) 296-3434.

Delaware Township Zoning Hearing Board Public Hearing on Thursday, January 27, 2022 at 6pm to consider an application for a variance for a commercial building in the Route 739 subdivision, Commercial Zone. The applicant is requesting relief from Section 110.14 of the Delaware Township Zoning Ordinance pertaining to allowable parking spaces per square foot of retail space. Applicant's request concerns proposed 45 parking spaces or one (1) parking space per 233 square feet as being more than adequate for the existing hardware store use instead of one (1) parking space per 100 square feet of retail space. The property description is Lot 10, Section 2, Tax map no. 136.00-02-43. The Owner is Independence Drive Associates, L.P.



PUBLIC COMMENT: consisted of but was not limited to Mr. Witkowski asking for clarification on the terms of the funding being provided to DTVAC to which Mr. Farley clarified the 3 months of funding is conditioned upon the following documents being provided to the township: 1. Form 990s for 2020 and 2021, 2. A professional balance sheet; 3. Monthly service reports and 4. Breakdown of personnel costs. The next request from DTVAC to the Township will be to provide full funding of 24/7 ambulance service. Carl Will thanked the township and said that DTVAC is very happy and encouraged by the Board of Supervisors support.

Motion to adjourn was made at 7:20 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator